



**LYMEC Bureau meeting
11 September 2010 On-line**

Agenda items	BM responsible	Background documents
1) Opening, regularia (adoption of the agenda / legality of the meeting)	AP	Draft agenda
2) Current political situation	AP / all	
3) Follow up of decisions taken at the last meeting	MLN	Bureau minutes
4) Finances		
a) Update on the financial situation	MF	
b) Grant applications: status	SKis	
5) ELDR and ALDE – present situation		
a) Report: ELDR Bureau meeting	AP	
b) Preparation: ELDR Congress (organizational-wise)	VG	
c) Preparation: ELDR Congress (election-wise)	VG/AP	
d) Preparation: ELDR Congress (programmatic-wise)	VG	
6) Press and PR	JD	
a) Press work: current and next releases		
b) Getting into contact with journalists		
c) Working with MOs		
d) Templates for MOs		
e) New social media		
f) video blogging		
7) New Libertas and website	JD	
a) Next issue		
b) Design company		
c) Printing company / shipping and costs		
d) Funding		
e) Website hosting		
f) Website questionnaire		
g) Website re-design		

8) Campaigns

- a) Sticker CB
- b) Demographic change and justice between generations
- c) Civil liberties
- d) ELSN
- e) Costs

9) Youth Forum

- a) Election VG/MF

10) Events

- a) Planned event: YLM MHS
- b) Planned event: Congress MHS
- c) Other events MHS
- d) Guide on events MHS
- e) MO events coming up All

11) AOB

All

Draft Minutes

1. Opening, regularia (adoption of the agenda / legality of the meeting)

AP welcomes everyone to the online Bureau meeting. This meeting has been called on September 1st by AP and fulfils the quorum, therefore it is to be considered legal.

Following some suggestions, the new agenda is proposed and adopted:

- 1) Opening, regularia (adoption of the agenda / legality of the meeting)
- 2) Current political situation
- 3) Follow-up of decisions taken at the last Bureau meeting
- 4) Finances
 - a) Update on the financial situation
 - b) Grant applications: Status
- 5) IFLRY
 - a) Membership fee
 - b) IFLRY approaching MEPS
 - c) CoE train the trainers

6) ELDR and ALDE – present situation

- a) Report: ELDR Bureau meeting
- b) Preparation: ELDR Congress – organizational-wise
- c) Preparation: ELDR Congress – election-wise
- d) Preparation: ELDR Congress – programmatic-wise

7) Events

- a) Planned event: YLM
- b) Planned event: Congress
- c) Other events
- d) Guide „how to organize and run a LYMEC event“
- d) MO events: Reports and upcoming stuff

8) Press and PR

- a) Press work –current and next releases
- b) Getting into contact with journalists
- c) Working with MOs
- d) Templates for MOs
- e) New social media
- f) Video blog

9) New Libertas and Website

- a) Next issue
- b) Design company
- c) Printing company / shipping and costs
- d) Funding e) Website hosting
- f) Website questionnaire
- g) Website re-design

10) Campaigns

- a) Sticker
- b) Demographic change and justice between generations
- c) Civil liberties
- d) ELSN
- e) Costs

11) Youth Forum (YFJ)

- a) Elections: (I) Gouda (II) President (III) Deal-making

12) Any other business (AOB)

2. Current political situation

AP starts with current political situation. The Bureau discusses the issue of Roma and freedom of movement. It agrees to issue a statement should the situation demand it in the coming days. JD reports on the state of play regards Dutch coalition talks. MF introduces the topic of parental leave. She will look into the topic and communicate further to the Bureau.

3. Follow-up of decisions taken at the last Bureau meeting

MLN goes through the decisions from the last Bureau meeting.

On CAP public consultation - we missed the deadline for the CAP consultations. But will still try to get a meeting with commissioner and EP spokesperson. The future CAP will be discussed during the Danish Presidency in 2012.

Kyrill Lapin: AP will try to get in touch through Kyrill's company.

YiA application: we will include deadline in newsletter and information sent to international officers.

Other outstanding issues will be dealt as part of agenda of this meeting.

4. Finances

MF reports that Jeroen Benning paid his outstanding obligations. She also reports that ELDR awarded us 19 000 euros of funding for next year's projects. She warns that we are still low on the spending side and we should keep it that way. AP reports that concerning Jeroen Benning the case will remain with the CDA since he substantially damaged the image of LYMEC.

MF reports on her meeting with internal auditors and that they seemed happy and commented only on the Benning case, outstanding donations and that we should have an overview of paid/unpaid MO fees.

5. IFLRY

The Bureau discussed membership fees, IFLRY's fundraising proposal and LYMEC-IFLRY understanding on mutual cooperation. Different Bureau members will engage in discussion with fellow IFLRY Bureau members on these issues.

VG reports on cooperation with IFLRY over CoE Train the Trainers program. LYMEC is asking for a fully-covered COE training course in their facilities with their professional trainers

6. ELDR and ALDE – present situation

AP reports on the ELDR Bureau meeting:

- a) ELDR grant to LYMEC. AP foresees no problems in this regard.
- b) The individual membership in ELDR. AP will try to influence this discussion. Some form of IMS is being introduced.
- c) ELDR Bureau elections are coming up and LYMEC will naturally be part of the process.

Bureau discussed preparations for ELDR Congress. Everything is in order logistically for LYMEC delegation and in terms of its input. This time the Bureau members' travel is not covered by the organization but the Bureau agrees to discuss this issue principally at the next meeting.

7. Events

MHS starts reporting on events.

YLM: VG and MHS report on the preparations. The invitation will go out soon.
Congress: VG and MHS report. Office will send the contract, once it is finalized, to MLD.

Representation to IFLRY GA will be discussed at a later point in time. CB voiced her interest in attending.

MHS will finalise the guide to organizing event and share the draft with the Bureau for their input.

9. New Libertas and Website

JD reports on the preparations for the next issue (Liberalization of Europe).
JD will send an email to the board of editors concerning the next issue. He states that his aim is to have the issue done by YLM. Storyboard will be sent to the Bureau once it is finished, articles to Slaven Klobucar once their done and first draft of the PDF to the Bureau for correction as soon it is ready. We will probably not be able to afford postal mailing this time (for JD to check out). VG states that for the future she would like to get our own photographers on board.

JD will have by the YLM Bureau meeting results on his open tender procedure for the production of the magazine. He will write a call for LYMEC mailing.

He will produce a similar call for the new website development and maintenance for the next mailing.

AP stresses that we have to include in the Congress / seminar contract that the local organizers have to provide broadband internet access for live streaming as well as a camera.

8. Press and PR

JD reports that he is working on press contacts list. AP suggests that we add MPs to the mailing list. JD agrees and says he would create such a mailing list.

10. Campaigns

CB sent a draft proposal for campaign work.

The Bureau agrees on this plan:

2010 - stickers & ELSN

2011 - state debts & intergenerational fairness campaign (to be discussed at YLM and launched at Autumn Congress 2010).

2012 - civil liberties

The Bureau engages in brainstorming on campaign slogan.

Graphical proposals for campaign should be ready by 30th of September.

Concerning ELSN campaign, CB reports that Daniel George communicated that he would have the leaflet ready by the end of the following week and he would send it to the Bureau for approval. CB is waiting for offers on stickers.

CB will come up with a proposal within a week's time on how to celebrate LYMEC's 35th anniversary. No big visual changes to our brand should occur.

11. Youth Forum (YFJ)

The Bureau discusses the upcoming YFJ GA.

12. AOB

The meeting is closed. Next meeting will take place in connection with YLM.

Overview of decisions

- MF introduces the topic of parental leave. She will look into the topic and communicate further to the Bureau.
- AP will try to get in touch through Kyrill's company.

- YiA application: we will include deadline in newsletter and information sent to international officers.
- YLM: The invitation will go out soon.
- Congress: Office will send the contract, once it is finalized, to MLD.
- MHS will finalise the guide to organizing event and share the draft with the Bureau for their input.
- JD will send an email to the board of editors concerning the next issue. Storyboard will be sent to the Bureau once it is finished, articles to Slaven Klobucar once their done and first draft of the PDF to the Bureau for correction as soon it is ready.
- JD will have by the YLM Bureau meeting results on his open tender procedure for the production of the magazine. He will write a call for LYMEC mailing. He will produce a similar call for the new website development and maintenance for the next mailing.
- AP stresses that we have to include in the Congress / seminar contract that the local organizers have to provide broadband internet access for live streaming as well as a camera.
- JD reports that he is working on press contacts list. AP suggests that we add MPs to the mailing list. JD agrees and says he would create such a mailing list.
- Graphical proposals for campaign should be ready by 30th of September.
- CB will come up with a proposal within a week's time on how to celebrate LYMEC's 35th anniversary. No big visual changes to our brand should occur.