



LYMEC Bureau Meeting

1st meeting

2 May 2010
Sinaia, Romania

Meeting called by: LYMEC President

Note taker: Secretary-general (SKis)

Attendees: Alexander Plahr (AP), Mette Lykke Nielsen (MLN), Matilda Flemming (MF), Vedrana Gujic (VG), Claudia Benchescu (CB), Mireia Huerta I Sala (MHS) and Jeroen Diepemaat (JD).

Please read:

Please bring:

----- Agenda Topics -----

Agenda items	BM responsible	Background documents
Technical points <ul style="list-style-type: none">• Adoption of the agenda• Legality of the meeting	AP	Draft agenda
General introduction and discussion on the work of the Bureau	AP, MLN	
Upcoming events	AP/Skis	
Next Bureau meeting and immediate upcoming tasks	AP/MLN	
AOB, closing	AP	

Minutes

1. Technical points

The meeting is legally called together and SKis is appointed as secretary of the meeting.

2. General introduction and discussion on the work of the Bureau

AP welcomes the new Bureau and gives a short introduction into the work of the Bureau. The Bureau members proceed to expressing their general areas of interests. VG expresses interest in foreign affairs, institutional issues, enlargement, twinning and organisation of events. MHS is interested in the preparation of seminars and events, resolutions and communication. CB expresses interest in campaigning, youth policy (entrepreneurship and employment), Moldova, mass media, PR, internet and videos. JD wishes to work on campaigns, political matters, press and to a lesser extent on organisational issues. MF besides the work as treasurer, would like to be involved with trainings, gender-related issues and SRHR. MLN is interested in gender issues, civil liberties and best-practice exchanges. On the last topic, VG mentions a campaign that was carried over to other countries in SEE and was a success. MLN mentions Best Campaign Award within LYMEC as a way of promoting the exchange of ideas for good campaigns. VG and CB mention that they had discussed a similar idea with Best Young Politician of the Year, Best Organisation etc.

AP states that as LYMEC we need to react to European events and even better react in advance of them. MLN goes through various responsibility areas and calls upon BMs to send her their proposals and experiences in certain fields.

Press and Communications officer should be in charge of new communications strategy, social media and website, liaison with ALDE and ELDR press officers, New Libertas.

Campaign officer would work on developing the campaign for the annual theme (linked to events), internal and external campaigns, award for best campaign, and would link with ALDE and ELDR on these issues.

Political officer would be in charge of contact to ALDE and ELDR, especially to ALDE advisors, provide input on political discussions to bureau meetings and propose political statements for the website.

Project officer would be in charge of the planning of events from the beginning till the end, checking if all events correspond to the plan, creation of database of lymec speakers, promotion of twinning projects and drafting of statements after events.

Treasurer will produce monthly financial reports, implement payment of Bureau claims, create guidelines for refunding participants to LYMEC events, control the budget, represent lymec towards ELDR financial bodies, find sources of new funding, visit the office, negotiate our membership fee with IFLRY, and participate in a monthly financial meeting between President, Vice-president and Treasurer.

The Bureau will look into the possibility of hiring another, more critical external audit company in the future.

BMs should write to MLN with their interests in terms of policy areas as well as geographical areas (geographical area of responsibility includes proactive approach towards our MOs in that region, following political situation and reporting to our website etc.). CB brings up an example of an election twinning project for Romanian elections in Catalunya. The Bureau encourages such actions. The geographical areas should be close to the BMs due to linguistic and economic reasons.

3. Upcoming events

The Bureau goes through the upcoming events:

- ALDE Summer school on Eurozone stability and Euro. There are two options for the event: 7-9 June or 23-25 June. The Bureau opts for the later dates. CB will be attending; MHS will help with the preparations. The Office will do draft invitation and include AP in the agenda.

- ALDE CoR seminar in Liverpool, 6-11 July – the event is progressing according to plan.

- Hungary YLM – VG will double check the situation.

A schedule of all events for this year will be circulated to BMs

4. Next Bureau meeting and immediate upcoming tasks

The Bureau agreed a Bureau meeting in Brussels to get acquainted with LYMEC and ELDR office (also meet with ELDR President). The meeting will take place on 28-30 May. The BMs should buy their own ticket upon approval by Treasurer. MF will circulate the financial regulations to the bureau. This document should be adopted at the next Bureau. The Office will send a Bureau claim file to BMs.

All travels representing LYMEC need to be approved by the bureau. No taxis for BMs. Car usage will be paid according to rules to be set out by the Treasurer. MF will come up with a proposal for long term solution to LYMEC fee in IFLRY. IFLRY invoice for 2010 fee needs to be sent to the Office. CUF and LUF case will be one of the topics for next meeting.

AP introduces the Bureau into the work of ELF.

MLN will go to Norway for NUV event.

JD Congress - AP might go there.

LYMEC Bureau page on website, BMs should provide photos and text.

MLN presents website strategy. AP presents current presence of LYMEC on facebook and twitter (BMs can retweet to lymec account).

An idea is proposed to do more on networking and organise a meeting with press corps in Brussels.

JD will prepare a statement on the Sinaia seminar/congress.

MF will check Belgian law on asbl's regarding insurance policies.

New Libertas: we can use the EYF grant only for online publication, mailing of printed copies is costly, fundraising (we can connect it to organisation of our congresses etc.). New Board will decide on design, printing etc.

5. AOB and closing

AP closes the meeting.