

MINUTES OF THE BUREAU MEETING - RIGA IMS SEMINAR 2015

Riga, 20 June 2015

Present

Vedrana Gujic, President (VG); Sissel Kvist, Vice-President (SK); Danica Vihinen, Treasurer (DV);
Svenja Hahn, Press Officer (SH); Jelena Jesajana, Campaign Officer (JJ); Markus Ylimaa, Training Officer (MY); Timo Roeleveld, Political Officer (TR)

Also present

Edgaras Masciskas, Assistant (EM)

1. Opening of the meeting, adoption of the draft agenda and the minutes from the previous meeting

VG opens the meeting at 15:45. VG congratulates JJ and the team for executing a excellent event in Riga.

In the light of the fact that we had again a number of no-shows, JJ notes and proposes in future for all events to charge a late cancellation or no show fee. Participants who late cancelled or no showed would not be allowed to participate in the next event or their travel reimbursement would be scaled down. Bureau agrees.

2. Events in 2015.

a. LYMEC/ ALDE Group summer academy – Bruxelles (distribution of tasks)

VG confirms that everyone is set with the tasks needed to be carried out for the ALDE Group summer academy.

JJ confirms that she will take the lead and work on the TTIP action day for the academy event.

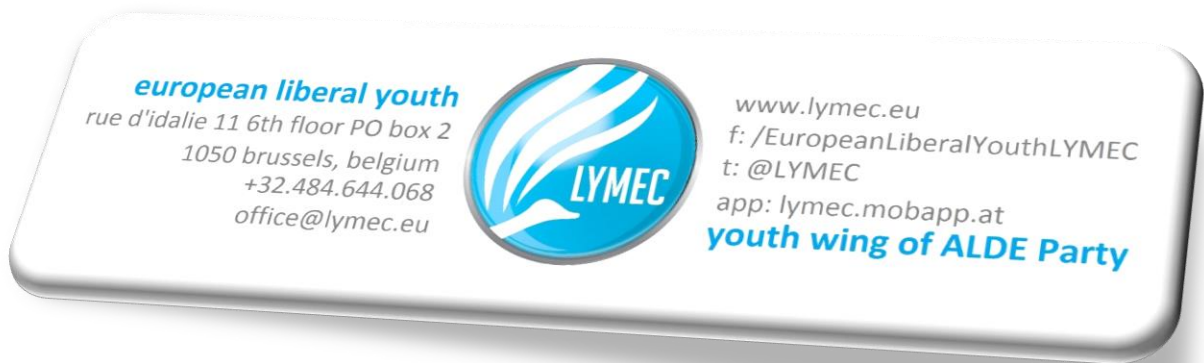
SK advises JJ to take a logical time and inform participants and organisers about the TTIP action before the event starts. All agree.

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b. D66 Summerschool - The Hague

VG proposes to have a small event with focus on international order, diplomacy, Balkans, Russia and MENA region. TR advises to focus on D66 and not involve VVD, but will investigate the possibility of doing with VVD. TR also advises to make event on the 3rd weekend of September and contact MENA liberals and 3H Turkey directly. Everyone accepts.

c. YLM event – Barcelona

VG reports that she is working on it with EM and Victor Colominas Ruiz. SH proposes to focus more on training and lectures. SH also would like to contribute to the YLM by giving a lecture or a training. SH advises the bureau that she is aware of a person that can be invited to the event. DV proposes to invite someone from Tallinn. SH and DV agree to work on a list of potential speakers/trainers for the event.

SH suggests having a proper bureau meeting either on the first day or a day before the event. All accept. Thursday evening and Friday morning for a bureau meeting.

d. LYMEC autumn congress - Helsinki

VG confirms that the first instalment was paid and draft contract, including annex, was prepared. VG proposes that each organizing organisation will get only 1 person for reimbursement. DV proposes to pre-select (taking into account that congress has to elect them) or at least prepare secretaries for the minute taking. All agree that this is a good idea that should be developed further.

JJ will prepare two ideas for the congress, one for TTIP and another on security to link to the overall topic of the congress.

SH reports that a German technician will contact IC and provide him Skype training on the resolution software tool.

VG proposes to secure high level speakers for the opening of congress. MY and DV agree to confirm list of high level speakers (possibly Minister of Environment or Economy).

DV agrees to fill in the contract with Igor and send it to the organisers.

All agree that fringes should remain with the topic of congress. DV proposes to get local organizers seek out local sponsors for fringes. Agreed.

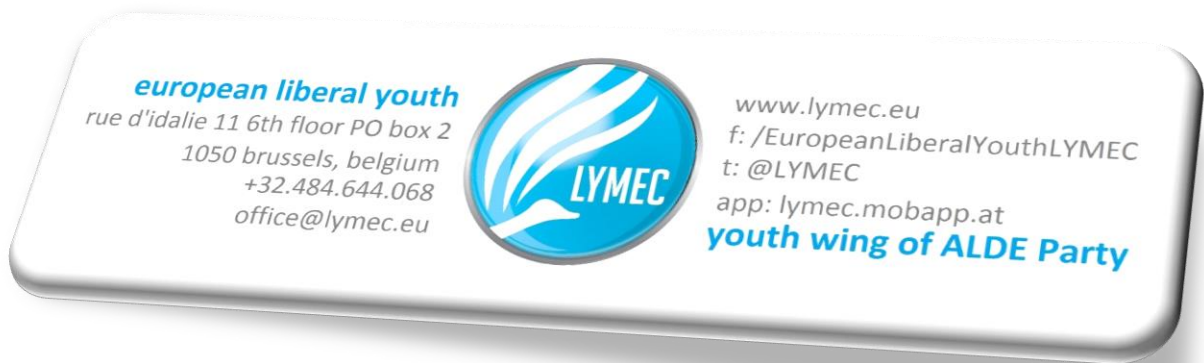
More roundtable type of fringes should be encouraged as they are stimulating and engaging.

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TR proposes to sample the type of congress from YEPP and ALDE. TR proposes to dedicate a fringe slot or move time for the discussion of resolutions and amendments, following the vote on resolutions the next day. TR proposes to push bureau reports and finances on Saturday morning. The idea is to either change the order of the agenda points or create an informal working group on resolutions prior to the Congress. VG proposes to have clustered topical working groups on resolutions prior to the congress where the initial debate would start. TR to work on this proposal.

MY informs that Ogra Fianna Fail will want to have a fringe on food security. He is in talks with Finish farmers association for sponsorship of the fringe. DV proposes to put one fringe slot aside to have a debate on fringes, where we could have a discussion with MOs and members to check reactions how they feel about fringes concept.

All agree on priority to ensure the quality of fringes. Local organizers should take the lead on organizing fringes as they have a capacity to bring local good speakers. However, they should be able to cooperate with other partners in organising fringes. Bureau will task KOL to hold a fringe for ELSN organisations and prepare a resolution on student topic for the Spring congress. All agree to have 5 fringes, 4 for locals, 1 for the Bureau fringe.

The bureau agrees that people should have the ability to upgrade to better cabin for a higher price. There should be a price for better cabin and a disclaimer about the possibility to upgrade your accommodation included in the programme. MY and IC to finalise the contract.

e. LYMEC delegation to Budapest

TR to contact delegates and work on resolutions.

Bureau agrees that IC should talk to the ALDE Party whether there is a possibility for LYMEC to have a fringe. In addition, if it is possible for Vedrana to attend press conference.

JJ proposes to have a campaign in Budapest on human rights, but only for a delegation. Something like a flash mob working with Hungarian liberal youth.

f. Events in question – Workshop Lisbon, Workshop Skopje

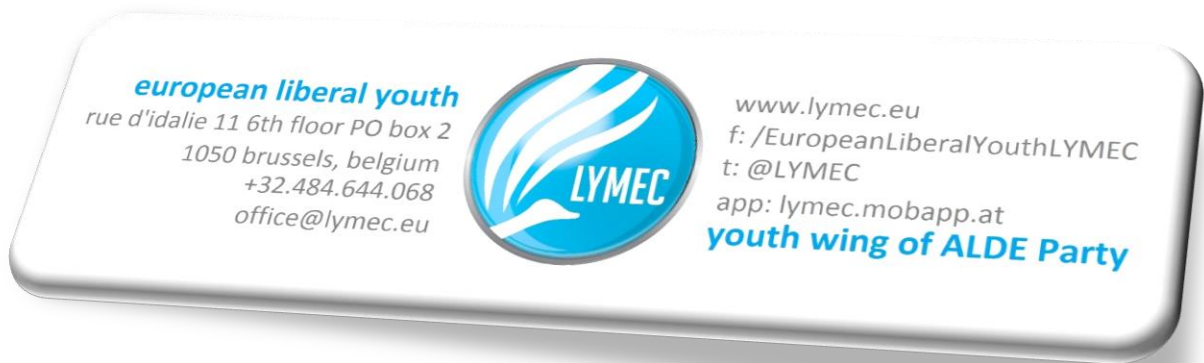
Lisbon event cancelled and not going through in the future. VG will talk to FNF in Sofia about FNF co-financing a seminar in Skopje. Possible time of doing an event in Macedonia December or November.

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g. Other events – LIBSEEN fringe, ALDE fringe, Bureau meeting and visit to institutions Bruxelles

All agree to have a final bureau meeting in December or January, which would include a visit to Brussels to meet MEPs, Malmstrom and other ALDE representatives.

3. Projects for 2016. – preparation for application deadlines

a. ELF projects – deadline 28.06.

Bureau agrees to sit down and review IC's proposal for projects with ELF and amend if necessary.

VG advises that she is not in favour of doing an event with students, would suggest doing an event for IMS. However, SH advises bureau that before decision is to be taken on, Bureau should ask centre students (KOL) to make a fringe or a discussion, survey whether students need to have an event with ELF/LYMEC and whether there is an added value for LYMEC/ELF cooperation with student organisations. Possibly, KOL could organise a fringe on current student issue and converge results to a resolution which would end up at our policy book. This should correlate with spring congress as the topic of the congress is youth employment. Bureau agrees.

JJ advises that IGLYO would like to have an event with LYMEC. JJ and DV to send a letter to IGLYO to discuss cooperation

b. ALDE party project applications – deadline September

c. Electoral congress – brainstorming

d. 40 years of LYMEC – brainstorming

Bureau agrees to separate electoral congress from 40 years celebration. All agree spring electoral congress in Austria whereas autumn will take in Tallinn will and coincide with 40 years of celebration. Bureau will take a full supervision of the congress in Tallinn and decides on suggestions of the working group. DV and VG propose bureau to work with both our members in the organisation of the congress.

4. Finances

a. Pre-drafting of 2016 Budget – forward planning

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DV to finalise the proposal for 2016 budget.

b. Changes of fees 2016 – vote on a proposal

All agree for no general reduction of fees.

All agree, fringes fee 50EUR, congress 50EUR per day. Possibly, cut 20EUR for head of delegations.

DV to prepare a final proposal based on Rotterdam congress. Bureau vote on the proposal for reduction of fees via skype meeting.

5. Statutory changes – vote on a proposal

VG propose not change Article 17. All agree.

Everyone agree in Article 9 remove “Autumn” and just leave congress.

Article 21, agenda with statutory changes and a call for IMS elections must be sent 8 weeks before the congress. Elections for IMS should take 7 weeks before the congress and should only be for 24 hours, leaving 7 weeks IMS delegates to prepare for the congress. DV to check this proposal and form a proposal on this. 4 weeks before the congress bureau reports with resolutions and budget should be sent.

6. LYMEC visibility

a. LYMEC TTIP campaign – outline of the follow-up

JJ proposes to continue the current online campaign with TTIP Fact and TTIP myth. JJ advised the bureau that she will prepare an action day for the Summer Academy event, which should follow Rotterdam format.

JJ reports that Transatlantic Business Council is willing to work with LYMEC on TTIP cooperation by retweeting each other. Furthermore, after the talk with the Transatlantic Business Council, JJ proposed to create a series of personalized young entrepreneurs' stories on how the TTIP will affect them. JJ will write a call to participate in the video campaign, while the Bureau will consider first candidates to contact. JJ will create a poster and a call action to participate in the campaign as well.

VG, IC and EM will create a portfolio of the TTIP campaign and draft a letter to Malmstrom after the summer academy.

JJ proposes to TTIP and LYMEC leaflets to the MEPs mailboxes during the summer academy event.

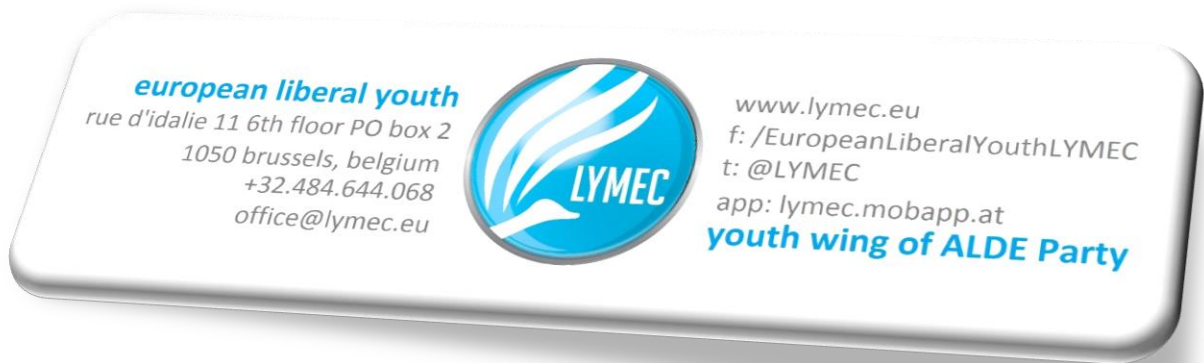
b. LYMEC TV - brainstorming

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SH to prepare a press release after Riga even and EM to develop a short video for LYMEC TV. EM with bureau to work on short video for the summer academy as well and create a video or photo collage for the release of the internet website. Idea should include pixelated old website turning into a new and face/reaction to discovering the big news. Pre-launch of the website should also contain a teaser via social media. All agree.

c. LYMEC on social media – brainstorming

SH advises to use more videos and social media to push through political statements instead of drafting press releases all the time. SH proposes to have a photo of a bureau member with a statement on a relevant use as a format for social media. EM will draft a few templates for that. SH advises that LYMEC should have a systematic way of releasing video statements on relevant issues and they should be short and entertaining. Bureau agrees to start TBT and Members Monday on FB.

SH to revise the forward planning calendar on social media.

d. LYMEC Congress newspaper – next edition

SH agrees to keep the newspaper shorter, possibly to 8 pages and contain a specific page with photos from MOs. SH proposes to put newspaper on the seats in the congress room, rather than putting them in the bags. SH proposes to have good content in the newspaper like famous liberals writing, mixed with information on what is going in in LYMEC..All accept.

e. LYMEC Power point - distribution of task

VG and EM to work and prepare a new LYMEC PowerPoint.

f. Exhibition – brainstorming

All agree to launch call in September. The call to participate should include a small note that by participating in the competition you give LYMEC full rights to use the images, of course crediting the author. MEPs to select the winner and 5 MEPs should contribute 100EUR each for the winner.

7. LYMEC IMS

a. Introduction letter and welcoming package

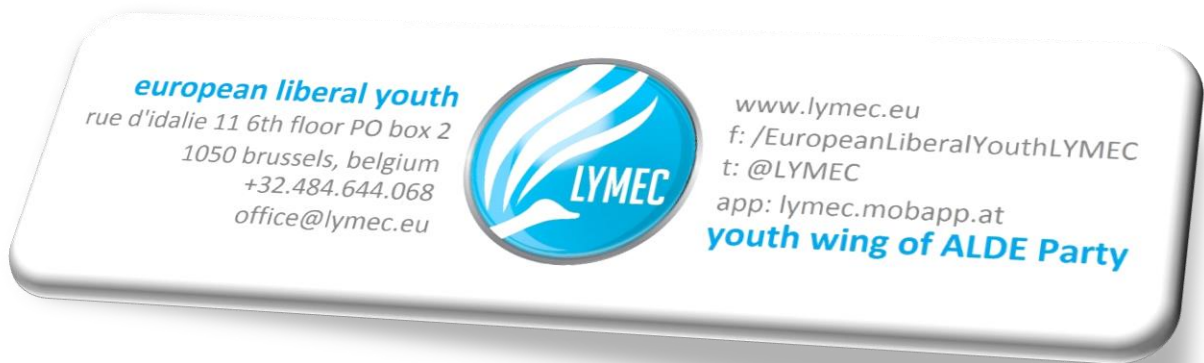
JJ and EM will work on Q&A section to put as a link in the welcome letters, after

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which JJ sends out emails to new IMS from last 3 months. EM also to work on the IMS internal database. Bureau proposes the idea of sending a physical welcome package to all new IMS. VG advises that it could be expensive and labour intensive.

b. IMS database

EM will create new IMS database. All individual members who have registered since January and life time members will be directly and manually reregistered in a new website. All the rest will receive an email requiring to reregister in the new website.

JJ and EM agree to have a Skype chat to create an IMS guide/FAQ for new members.

8. Any other business

JJ and EM to discuss on new LYMEC promotional material.

a. MO satisfaction survey

All agree to have the MO satisfaction survey at the end of mandate, possibly December or January. This survey will only be for internal use and given to the new bureau.

9. Planning of the next Bureau meeting and closing –

Skype July and August doodle, Bureau meeting on YLM in September. IC and EM to work on preparing and sending PNR letter just before discussion in the European Parliament. SK to draft letter for Catholics.

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