Bureau Meeting I

***Vienna, Austria 30/4 and 1/5 2016***

**MINUTES BUREAU MEETING**

**Present:** Sissel Kvist, President (SK); Svenja Hahn, Vice President (SH); Marjin de Pagter, Treasurer (MdP); Bureau members Sergiu Boghean (SB), Lena Höglund (LH), Edgaras Mascinskas (EM) and Kevin Tammearu (KT, only present Saturday 30.4).

**Also present:** Danica Vihinen (DV), Secretary General

1. Welcome (SK)

SK Opens the meeting, welcomes the bureau members and congratulates them on being elected and thanks everyone for their support. The agenda is adopted with a minor reshuffling of agenda points in order for KT to be able to be present for the most important discussions.

2. Forward planning (All)

* Communication: whatsapp, e-mail and skype
	+ whatsapp group for the Bureau already created, SK explains it’s for day to day communication
	+ e-mail: everyone will get @lymec.eu addresses that’s forwarded to personal mail. Responding to mail is important, so good to inform other BMs on beforehand if one will be unreachable. Some issues, like approval of new Individual Members, will be done by silent approval.
	+ skype: SK explains that there will be Skype meetings between regular Bureau meetings if needed. SB suggests that we set a day of month that we always keep blocked for this meeting, and if a meeting is not needed it can be cancelled. Bureau agrees this is better than trying to set a date for each meeting. Discussion on possible days. Decision to block first Sunday each month 8 pm CET for Bureau Skype. 1.5 will not be needed as there is a physical meeting.
* Divisions of responsibilities among bureau members (regional, practical and political)

 SK: Genereal talk now, decision in Strasbourg when everyone has had time to reflect on what they wish to do. Explains regional, practical, political.

* + Regional: SK all can send suggestions, runs through the countries and members for the information of the new members of the bureau.

 DV will send out this list together with a list of countries that should be covered to the Bureau so everyone can think about their preferences until Strasbourg

* + practical:
		- MdP thinks press officer and communications officer can be the same person. SH disagrees, thinks we need to have one for external and one for internal communication. DV: First look over what is needed and distribute the tasks accordingly.
		- SK suggests that the bureau members think it over and send a few lines before Strasbourg regarding which areas they would like to be responsible for.
		- LH: State both visions and what everyone is good/bad at (kind of like a SWOT analysis for everyone).
		- Agreed that entire bureau will submit a onepager with strengths and weaknesses ahead of the BM in Strasbourg, send within two weeks (DL. 15.5). The page will also include suggestions to political priorities for the mandate
	+ Political:
		- SK and SH will make a proposal according to outcome from the onepagers

3. Upcoming events and meetings

* Bureau weekend in Strasbourg (DV, SK)
	+ 20-22.5 (arrive Friday evening, leave Sunday afternoon/evening.
	+ SK explains the PPYO debate, topic is radicalisation. At the same time bureau meeting and team building.
* LGBTI Seminar and Eurovision screening (DV)
	+ LYMEC is co-operating with ALDE Party, Open VLD, FNF and ELF in organising a seminar and Eurovision screening at Open VLD’s offices in Brussels after the Brussels Pride on May 14th. No financial implications, only logistical support.
* Seminar in Russia (DV, SK)
	+ The old bureau was in talks with FNF as well as the youth organisations in Russia (Yabloko Youth and Parnas youth) about a capacity building event in Moscow. The event is currently on ice, could maybe be done in July-August. SK will resume talks with FNF.
* Young Liberals in Parliament (DV)
	+ DV explains the concept. Financing is secured through the project with ELF. Will invite young (under 35) parliamentarians to Brussels. Need to set date and start contacting MP’s.
* ALDE Summer Academy (DV)
	+ 29.6-1.7 in Brussels, cooperation with ALDE Group and YDE
	+ This year’s topic is Connectivity, DV is working with YDE SecGen Mathieu Camescasse on the programme.
	+ Preferably at least some of the bureau members should be present to help out as moderators. Possibility to attend: KT, MdP, SB, EM
* ALDE Council (SK)
	+ SK explains that LYMEC has a place in the ALDE Party Council and one in the bureau. Traditionally it has been the VP taking the place in Council and the President in ALDE Party Bureau. Decided that SK and SH attend the Council meeting in Vilnius 4-5.6.
* Pride in Amsterdam (DV, SK)
	+ Amsterdam Pride which this year is also the EuroPride will be on 6.8
	+ LYMEC has some spots on the VVD boat (MdP will contact former bureau member Timo, who initiated the event and figure out the details)
	+ YLM: The Young Leaders Meeting will be in Dublin this year, in September, already communicated to Ogra Fianna Fail who are very excited to host. Dates to be set in Strasbourg so they can be communicated to presidents

4. Any other business (part1)

* DV explains what of the bureau members’ costs LYMEC covers. Will send out the financial guidelines. DV also needs passport info in order to be able to book tickets, will send email with details.
* SB: There will be an ISEEL meeting last weekend in May in Chisinau, SB will be there, maybe opportunity to present LYMEC. LIBSEEN will also meet in Chisinau in October, LYMEC could possibly have a fringe there? SB will check if it is possible.
* LH was approached by IRI who would like to involve her in their upcoming programme for young women.
* DV: Will probably get invitation to IRI event in Slovenia last weekend in June. Will update when the real invitation is received.
* DV: Business cards will be ordered after tasks are distributed in Strasbourg
* DV: Email addresses will be first name @[lymec.eu](http://lymec.eu), redirected to personal mail.
* LH: Big youth event in Helsinki this fall called Bridges, as part of Finlands presidency in the Nordic Council of Ministers, maybe LYMEC can get representation there? LH will look into the exact scope of the event and if there is an added value (or even possibilty) for LYMEC attending.
* SB: Puts forward idea to take the essence from the passed resolutions and spread on social media. SH: thouhgts to do it on Twitter. Will be further discussed in Strasbourg.
* LH: SMC youth have asked for help with addressing their mother party. MdP: Maybe we could have a person responsible for knowledge exchange in the bureau?

*Meeting was ajourned 18:45, decision to meet at 10 for breakfast.*

5. Update on finances (DV, MdP)

* + DV: Refers to financial report for 2015 as well as report January-April 2016 that was presented during congress.
	+ MdP: Overview of the budget; what are the incomes and expenses. Financial guidelines.
	+ SK: Look over the possibility to increase the membership fee, as it has been untouched for 8 years. All agrees.

6. Debrief of Congress (All)

* Survey
	+ This is something that has usually been done. We could ask if people are willing to pay a higher participation fee in order to be able to have one more day next time. SK will do the survey, add this question and send to bureau for comments.
* Press release:
	+ SH has a draft, needs quote from Sissel and a picture of the bureau.
* General

SK: People were very unhappy with the resolution discussion. There was also a resolution on the topic passed, that has to be taken into account. Will put this on the agenda for Strasbourg.

SK

People were not aware that there was a seminar preceding the congress and that people are supposed to participate, need to keep in mind if we could point this out even more explicitly in the communication next time if we go for same two-day event as this time.

7. Appointment of the IFLRY representative

* + SK: Explains that LYMEC as a regional member of IFLRY is entitled to a representative in the IFLRY bureau. This has been a person with good insight in LYMEC, but not a bureau member. Jeroen Diepemaat has been the representative 2014-16 but has made clear that he is not interested in continuing. Igor Caldeira has expressed that he would be interested. All bureau member agree that it will be a plus for both organisations to have Igor Caldeira as the representative of LYMEC in IFLRY, and thus appoints him.
	+ SK: Tone Björndal (New Secretary General of IFLRY) invited Jeroen Diepemaat and SK to the bureau meeting of IFLRY in the Hague

8. Any other business (part 2)

* SK: Introduction of the new bureau on social media.