

# MINUTES

## Handover Bureau meeting Brussels, Belgium

**Time:** Sunday, 24 March from 10 h 00 to 12 h 30 CET (Brussels time)

**Location:** ALDE Party Headquarters – 2nd floor - Rue d'Idalie 11, 1050 - Brussels

**Present:** Dan-Aria Sucuri (DAS), Ines Holzegger (IH), Alexandre Servais (AS), Tanzer Yuseinov (TY), Marten Porte (MP), Sorcha Ni Chionghaile (SNC), Dimitra Papadopoulou (DP), Sean Bennett (SB), Willemijn Krans (WK) and Balint Gyevai (BG).

**Joined Online:** Ellinor Juth (EJ) and Laia Comerma (LC)

**Also invited:** Chiara Liguori (CL)

**Meeting starts at 10 h 15 am CET.**

### 1) Introductions from LYMEC former and new Presidents

- Congratulations to the new Bureau members elected. Introduction from DAS handing over to the new Bureau and IH as new President. He reminds us of the challenges we are facing especially in this election year.
- IH reminds the Bureau that campaigning is over, and we are one team starting from now on. Any issues, Bureau members should come to IH and AS directly.

### 2) Handover to the new Bureau - practicalities and main priorities

- Bureau members will receive quite a few links in the next few hours. Bilateral meetings will be set up with each Bureau member with AS and IH to structure the work. AS will send doodles out to the Bureau members to schedule them for next week.
- Handover documents will be sent to the new Bureau members in the coming days when portfolios will be established. All outgoing Bureau members have agreed to have calls with the new Bureau members to discuss portfolios more in detail.
- The calendar overview for 2024 will be sent out by the staff with the most important dates to come.
- A form will be circulated to collect private information about all Bureau members that will be needed for this mandate, it is requested to complete it as soon as possible so that the work and induction can start.

### 3) Rules and procedures new Bureau and induction - including tools used

- IH remind that communication is important, people can step in if they organise well and know when something will happen.
- She puts in place a monthly online Bureau meeting. She also explains that there is one in-person summer meeting and another one in February. There is also one planned next to the YLM in September too. We also meet at the ALDE Party Congresses as Bureau.
- When it comes to the representation at ALDE Party level: IH will be from now on in the ALDE Party Bureau, MP in the FAC and AS in the Council of ALDE.
- IH proposes for Bureau meetings not to have the phones used. There will be breaks but no phone use during the meeting time to be more focused. Very urgent things should be communicated beforehand. It is also important not to work on something else during the meeting.
- She continues on rules and processes – reminds that being mindful of the speaking times of each other, listening, openness and constant contact (early warning) are important in the daily work.



- Distribution of tasks at the Secretariat level is also clear, a document will be available on the drive with the new Bureau, so they know who is doing what and who to address with their requests.
- Signal is used as a work tool for LYMEC purposes, and the Bureau should be mindful of the staff's working hours. Don't send messages during the night or days off.
- 1 work phone for the staff is foreseen, it has to be implemented in the coming weeks.
- MP stresses that at events we are the first to arrive and the last one to leave as Bureau members. Executing events and our Congress especially is a lot of work so the Bureau should also support on the ground operations with the staff.
- AS is the point of contact to all Bureau members, and he links with the Secretariat.

#### In terms of tools used:

- Signal is used for Bureau conversations and quick inputs;
- Written decisions are done via email;
- The email is the gmail account - everyone has a shared calendar on the same server;
- Google drive access - that's where all the information and documentation is available. A confidentiality agreement will be signed with all BM's before they get access to the drive.

#### **4) Urgent matters to discuss:**

- Liberal Europe 2050 in Gummersbach FNF event 10-12 April 2024: One Bureau representative should be sent - SB will go with BG already planned.
- ELF Spring GA participation 17-18 April 2024 in Brussels: AS will go as the voting Bureau representative, he had already registered as placeholder.
- FNF Gummersbach elections training event 23-26 April 2024: DP will go from the Bureau side as organiser.
- YCA 2024 #2 in Oslo 10-12 May 2024: AS explains the content of the session. The first event in Dublin was already settled with CL and AS going. SNC could join at the one in Dublin, she will be home. For this second event in Oslo, it would be the new project responsible person going with CL when assigned.
- IFLRY General Assembly 10-12 May 2024 in Ivory Coast: Our IFLRY representative, Ioana will be going obviously. We need to book the flights as soon as possible and have her registered in the coming days.
- YFJ Electoral General Assembly 16-18 May 2024 in Spain: We will send the new Bureau member responsible for the YFJ and probably TY as well for proper handover and support in the campaign. We have Nicholas Kujala's campaign for Vice-President on-going. TY introduces the structure and how the YFJ works. He explains the rules of the elections and the quotas, pillar system in place. We cooperate with IFLRY on this through a joint nomination. This time LYMEC is the lead on it, so we have to be strong on the campaign. He will be opposed. Nicholas will reach out with the documents to be submitted to us. 4th of April should be the deadline for this.
- SU Congress between 3-5 May 2024 in Vaasa, Finland: MP will be going from the Bureau.

#### **5) EU Elections campaign: updates and candidates promotion plans**

##### 3 campaigns are ongoing at the moment:

- Flip the script: still some inputs to gather for coming weeks and 1 time a month a person is featured. Outreach to young, elected politicians is on-going to make this happen. We already featured two people.
- Disinformation campaign: on-going, we had the event on the fringes of our Congress and social media actions before that. Wrap-up of the disinformation event we had will be taking place next week, that's the last part.
- Manifesto challenge: on-going, articles are being published, the contest is over now.

##### 2 additional initiatives:



- EU Elections training: participants were selected and trainers as well, we are monitoring the travel arrangements at the moment.
- Young candidates meeting: the call is open, we need to get the applications in. Important to share knowledge about this. 16 April 2024 is the deadline, so we still have time.

#### Young candidates' promotion:

- DAS explains what was done in 2019. We asked for a picture, name and published them with some captions from each of our member organisations. Limiting the amount per member is important not to have too many from one organisation.
- Timeframe: started one and a half month ahead of the elections. Second part of April would be enough, but we need to set the process and gather the necessary information.
- WK mentions that we need to realise social media has evolved, so we will have to adapt. DP proposes to reach out to local campaign teams of the candidates.

#### **6) Calendar 2024 and next Bureau meetings**

- The internal calendar document will be shared with the Bureau in the coming hours. Not all Bureau members have to be at all the events, we divide responsibilities.
- The next Bureau meeting will be on **Tuesday, 2 April at 20 h pm CEST.**

#### **7) Mental health campaign taskforce**

- It is part of the Erasmus+ grant. We made the commitment to submit a deliverable on mental health.
- It is supposed to be based on our existing policy with the resolution on mental health that we have in our policy book. The idea is to raise awareness and communicate on our existent policy while engaging our followers.
- The campaign should take place in April and May.
- **The Bureau launches a taskforce with SB, DP and CL. MC will also be involved.**

#### **8) Invitations**

We will get invitations from Germany and Bosnia for upcoming events from member organisations in the coming weeks.

#### **9) AOB**

- MP mentions the importance of involving more the **IFLRY representative** in our Bureau work. He proposes to have Ioana help out and be more connected to our work. We could send her to more events on our behalf. It is also proposed to invite her to certain Bureau meetings, depending on the topic.
- We will have **IMS elections** for two structures: First, by-elections for the one IMS delegate spot vacant (since Sorcha resigned after Bureau elections). On top of that, we will have the Steering Committee elections for two spots that we need to hold based on our statutes. CL presents the timeline. Call will open on 8 April and take place over the weekend on 3-6 May with both elections at the same time. This will be the responsibility of the person in charge of the IMS in the new Bureau. AS explains the work of the IMS and what needs to be taken into account for handover.
- We have an open call for **Congress hosting**. No applications were received yet and the deadline is on the 29 March. The Bureau will decide by the end of April based on applications. We heard about several potential applicants coming forward, nothing submitted yet.

**Meeting ends at 12 h 15 pm CET.**

*Co-funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or European Commission. Neither the European Union nor the granting authority can be held responsible for them.*

