

AGENDA

Bureau meeting

Tallinn, Estonia

31 August - 3 September

Present: Dan-Aria Sucuri (DAS), Ines Holzegger (IH), Tuuli Helind (TH), Alexandre Servais (AS), Laia Comerma (LC), Ellinor Juth (EJ) and Bălint Gyévai (BG)

Also invited: Chiara Olga Liguori (CL)

Joined partially online for the first day: Tanzer Yuseinov (TY)

Meeting starts at 10 h 45 on Friday, 1 September 2023

1. Finances

- Outstanding membership fees and debts to LYMEC - for decision

The Bureau decides to forgive Mladi LDP for the rest of their debt (431 EUR). This will be proposed to the Congress in Riga. It makes sense as the organisation was already disaffiliated at the last Congress. On other outstanding fees, the 2023 MO fee from Montenegro was received yesterday. We are in touch with the other outstanding fees.

- Discussion on corporate sponsorship and the way forward for fundraising
 - TH explains that she had a meeting with Michael in charge of fundraising for ALDE. The objective would be to target 10 000 EUR income for next year. Then, we can be more ambitious as well later in the future. TH explains that we have now a proposal that could be brought to Congress as well. TH will also meet ELF and Renew to align positions before the Congress.
 - Discussion about the conditions to get corporate sponsorship was mentioned- we would follow the ALDE guidelines as presented in the proposal. Corporate financing partners (companies) cannot be active in sectors of tobacco, firearms or oil-based energy. **The Bureau decides to adopt this proposal.**

- Approval of the updated work regulation - for decision

The new legislative updates and points added were mentioned, explained in English since the document is in French. The right to deconnexion became important also some parts on teleworking adapting to new realities. **The Bureau approves the updated work regulation.**

- Approval of the new card use protocol - for decision

The different points were discussed on what internal rules need to be respected when it comes to the use of the LYMEC cards. The Bureau agreed on the framework and timelines to deliver related documents. Misuse rules are also clarified. It will be presented to Internal Auditors next weekend. **The Bureau approves the current draft.**

- Updated refund form

A new streamlined refund form was proposed by TH for more convenient use and better processes. It will be used first at the Internal Audit and then for all activities. TH will prepare it early next week. One form is for travel and the other one for non-travel related costs.



- LYMEC membership fees proposal 2024- for decision

We will keep the same fee for the MOs this year. We have increased them last year already. However, we are increasing the IMS fees by 20% on the first two membership rates. Last increase was in 2018 so that makes sense. The 1-year fee will be 18 EUR and 5 years fee will be 60 EUR. **The proposal was approved by the Bureau.**

- Updated 2023 budget proposal - for preliminary decision

- The current results are discussed by the Bureau. Areas to improve and objectives to reach in the last part of the year are set.
- Discussion takes place on how to dynamise the IMS and meet the membership fee targets for the section in 2023. This will be brought up with the steering committee of the IMS. There is work to do there.
- Office equipment: microphone is set to be purchased to enhance the quality of the office camera. Iphone, phone adaptor and maybe a tripod if it doesn't fit. It has to be checked what we have in the office and then a budget has to be proposed. CL will work on this until the YLM Bureau meeting.

- 2024 budget proposal - for preliminary decision

- BG makes the point of increasing the participation fees for 2024 Congress if need be because the Renew Europe funding could drop next year. It finances more than just the Congress and we have it in the call.
- Interest from savings was introduced in there- to be brought up at the next Internal Audit before implementation for 2024. We will continue the discussion at the YLM Bureau meeting.
- Xero fees will increase again so we are in one year at 30% increase. We will discuss if we would change software in the future for better rates.
- Increased budget was considered for LYMEC MOs, representation other and ALDE.
- Less is put for additional Erasmus+ initiatives as we will focus more on already existing activities.
- This budget ends in positive after 2 years of loss.

- Alumni Network membership fee - for decision

- We will offer three different amounts so people can choose according to their paying ability (30 - 50 - 100).
- The Treasurer will create Stripe payment links for the three different sums
- All current members will be sent an email with the Stripe links for payment. Payment by bank transfer will also be offered.
- The sign-up form will be updated to include payment links.
- The office will have to manually check the payments received like with the IMS.
- The income from the alumni membership fees will be introduced as donations in the accounts not to get mixed up with other membership fees.

The Bureau approves this proposal.

- Paypal and Stripe fees website individual membership registrations - for decision

CL explains that people don't read the disclaimer on the website and don't pay the extra fee. Even if we run after them, they don't do it necessarily. IMS membership fee increase follows this logic also. NationBuilder solution should be checked with ALDE to see how we can move forward and find a payment processor solution.



2. Autumn Congress

- Approval of the agenda - for decision

The Bureau approves the agenda of the Congress without modification.

- Selection of the participants and approval registrations - for decision

LC explains that the 3H movement would send an observer. TY adds that the organisation from Kosovo, that applied last time, would attend as guests as well.

The Bureau agrees with the current list proposed from the registrations. Due to the high and unprecedented interest in this Congress, no number 4 delegates can be accepted as we speak, only if we get a few cancellations.

- Decision on Freedom Fund and request for reduced participation fees - for decision

Decision of the Bureau is the following for the **Freedom Fund**:

Organisation	Country	Delegates	Total amount as per Bureau decision
Istrian Democratic Youth	Croatia	2	300
Estonian Centre Party Youth	Estonia	1	80
Momentum TizenX - E	Hungary	1	80
Momentum TizenX - L		1	100
Nowoczesna Youth	Poland	3	240
Mladí Progresívci	Slovakia	3	240
Alliance Youth	Northern Ireland, UK	2	220
			1260

We will stress that the flights need to be booked soon and proof of that sent to us.

Reduced participation fee: We will emphasize the disclaimer that active participation in the entire Congress is expected in return for this help. Otherwise, the difference will be invoiced. We will bring extra transparency to these decisions, clearly highlighted in these minutes and in front of the Congress under finances point.

Organisation	Country	Amount of delegate	Bureau decision
European Youth of Ukraine	Ukraine	3	YES
Istrian Democratic Youth	Croatia	2	YES
Momentum TizenX	Hungary	3	YES
Lithuanian Liberal Youth	Lithuania	3	NO
Mladí Progresívci	Slovakia	3	YES
Nowoczesna Youth	Poland	3	YES for one
Estonian Center Party Youth	Estonia	3	NO
JNC	Catalonia	3	NO
ZeMolodizhka	Ukraine	2	NO
CUB Junior	Moldova	2	YES
NEODEPA	Cyprus	2	NO
Alliance Youth	Northern Ireland	2	YES

- Latest logistical updates and bookings

TH and DAS visited the hotel over the summer. The conference room looks great, it is the whole last floor of the building. The Renew Europe booking was made for 150 people at the hotel (rooms and breakfast, conference, coffee breaks and lunch). The contract is now signed, we are waiting for the invoice. Two podiums for speakers can be added to take the floor, that's very convenient. Small room will be kept for guests and closed sessions - it is one bigger room



made out of 2 smaller ones. The only bigger issue is that the coffee machines in the back of the room would create noise, we need vocal chairs to moderate that. We are waiting for a Saturday evening dinner plan proposal. Wifi quality and speed should be checked again. The Congress is from 16 h to 18 h EET on Friday. Registrations are open until 15 h 30 EET on Friday

- Elections of the delegation to the ALDE Party Congress

There is a 4 weeks deadline to apply and be featured for the campaign. The online debate will take place before the Congress like we usually do. LC explains that this delegation will rethink the resolution policy. No resolution from us got discussed at the last ALDE Congress. We should impact the way the structure is designed. We should push for one resolution with co-signers. We could also come in with our good experience to support ALDE on the matter with the online Working Group taking place before the actual Congress.

- ALDE fringe event ahead of EU Elections - for decision

We will ask if it would be possible to move the Latvian MEP's intervention to the Saturday evening and have the ALDE manifesto part for the Friday evening instead. We need to find interactive tools to engage with the audience. We should benchmark the Rainbow Platform event at the last ALDE Congress. EJ, AS and BG will work on a proposal.

- MO applications, issues (incl. suspensions) and information about observers and guests - for decision

- We have one applicant for associate membership so far from Serbia. We might receive more interest before the 8 weeks deadline, especially for full membership.
- Mladi liberali Bosne i Hercegovine/Liberal Youth of Moldova are proposed to be disaffiliated at this Congress.

- Newbies/Openslides information session - date and time - for decision

IH and BG will moderate it. The date will be the 10th of October evening for this, between 18:30 and 20:00.

- Chairs selection - for decision

The Bureau proposes the following:

1. Emils Dobrajs on behalf of the local members
2. Ida-Maria Skytte as former Bureau member
3. Gaspar Shabad as former very active international officer

- Guests invitations - for decision

The Bureau discussed the list of guests to be invited. Their names will be available on Openslides as they confirm.

- Additional points linked to Congress:

- Our *second Latvian member* (Par! Youth) is in touch but they are not actively supporting the organisation and logistical aspects. We need to make sure if they want to be more active. If they are fine with the current setting, just an invitation without a logo on supports.
- Regarding the *merchandising material* to be brought to the Congress, we will ask people what size they want and re-order the hoodies. They will be ordered in Bulgaria again. LYMEC mugs are also available now. Tote bags will also be proposed. 50 Pins are available as well, new orders will be made in order to propose better quality.



3. Upcoming events

- Young Elected Local Leaders Summit

It is taking place on Thursday 14 Sept in Brussels with an afternoon session. AS and BG for LYMEC and Didrik de Schaezen, ad interim Secretary General for ALDE. A deputy mayor is also secured for the session. We would include another politician in that afternoon if possible. Bookings were made, CL helped with rooming and dinner booking for the evening on Thursday.

- Young Leaders' Meeting 2023

- Everything is set. We need to send out the practical guide next week. We made a change since we had one cancellation, Alina Piddubna-first in the waiting list from Ukraine was taken to replace. The programme is fully ready as well. Dinners are also settled.
- Last follow-up points: A briefing call with Andrew for the session on the charter of values has to be set up with IH soon. CL will also check-in with Daniel, our local contact from the foundation if further guidance is needed for other speakers on the programme.

- Young Changemakers' Academy 2023: e-learning + last event

- The first part of the e-learning took place. It was difficult because we had to reschedule the call because the level of engagement was low.
- Second part of the e-learning is closing in 10 days. More engagement can be seen on that front.
- For the last event in Brussels, we still miss confirmations from 4 speakers. Some Brussels based speakers couldn't confirm yet. The Saturday evening has been booked at Vester bar as an alumni event for the YCA for networking. DAS is also there for that.

- Digital training skills event

We have the logistical aspects worked out. Dinners are booked, catering as well. The venue was paid, and we got the hotel invoice. We also booked two additional rooms in another hotel to finalise the accommodation booking parts, the initial hotel had no more space for us. The programme is somewhat more complicated, we need two more speakers. FNF is supporting the event, which was very important to secure in terms of funding means. LHG participants would be added still perhaps, we wait for a reply. We have Julis' representation already.

- Communications team event

Ilhan Kyuchyuk co-president and Didrik are going to speak on the first day for ALDE. There were less applications than planned. Libertas and communications meeting members didn't mobilise that much. It was therefore a great opportunity to be able to have a mixed group also including Alumni members from the LCN - Liberal Communicators' Network. Maurizio is also sent to this event to strengthen his portfolio. Programme still needs some parts to be completed. MRF is supporting one of the dinners. Confirmation of local participants took place as well. TY to give some inputs on this.

4. Updates on the Project Fund

- Implementation updates

- CL explains that she sent a note summarising the current handling of things and the state of the situation. The main issue is that it's only Kenn (Venstres Ungdom) being active, no other organisation was proactive, it's one person from one organisation,



that's not the spirit of it. AS suggests sending an email from the office or Bureau to the other members in the project and setting up a call.

- It is important to discuss what we want with this fund beyond 2023. Probably having a longer timeline for the applications next time is essential. It's about cooperation so they have time to organise and build up their effort. We can open this at the beginning of next year 2024 and to be included in the 2024 grant application. Requirements about a timeline to be provided should be added in the call, made as a compulsory point in the application. Restriction on the funding based on respect of the requirements should also be considered. This is valid for the future, not now. Regional cooperation beneficiaries should be better identified in the future. Who would be invited in this case are only the Nordic countries. 10-20% of the participants should be from organisations not co-organisers to increase diversity.

- Dates and timeline

The event will be on the 14 October in Copenhagen the whole day. The call is now open for registrations and invitations were sent out. Applications are accepted on a rolling basis; the deadline is 12 September.

AS proposes that 6-7 September we need to do a check-up. We need to gather all the organisations co-organising in case registrations are not half full. We should then perhaps re-evaluate the budget allocations within the frame defined. Propose to have less people and put more money on travel refunds. The Bureau would want to see more people from different organisations, more diversity. CL and AS will coordinate on this.

- Representative selection for the event - for decision

DAS will be representing us. He will be in Copenhagen for 24 h for the duration of the event.

5. Call for 2024 Spring Congress hosting

- Discussion and decision around the dates of the Congress - for decision

We don't know exactly what the Renew Europe situation will be so that brings some uncertainty in terms of financing. We should do this before the European elections but then the new Bureau will be responsible for the end of the EU elections campaign.

The Bureau decided that the date would be: 12-14 April 2024.

- Draft call discussion and timeline definition

The draft was discussed and approved with increased participation targets for 2024 Congresses. Securing compulsory additional funding support was also added as a condition.

6. EC grant implementation

- Continuous and final reporting

Autumn will be busy with this because we have deadlines for deliverables to be submitted and we need to close the continuous reporting by the end of December. We have established an internal taskforce to give inputs on this.

- Application 2024 grant

EU policy objectives need to be met and taken into account. We should not over-expect and be too broad. It should be around core activities already existing that we can twist and use in the application. We have to link it to 2023 and to what we submitted in the FPA previously. The deadline for this to be submitted is already the last week of October.



- Voices from Ukraine #5 - end September

MC worked on a proposal. This time we don't just gather our members but there is a topic of discussion with a speaker. Green deal related issues make it very relevant now. The Bureau approves it as it is presented. This event will be on Tuesday, 26 September at 18:30 CEST. It will be moderated by AS.

- Policy Debate #4 - beginning of October

LC explains that there will be a new version. It's the second option that will be kept about Kosovo as the first event. Members from Kosovo, Serbia to talk about Kosovo independence was the primary idea. We will tackle the situation on the ground and how liberals can help - discussion on that point with membership. North Macedonia will be included as well to make it more Western Balkan and not just Kosovo oriented. MC to moderate this. This will be on Tuesday, 3 October at 18:30 CEST.

DAS also speaks in favour of the first option of 'governments going into coalitions'. We would include ALDE in this event design. We would do it at the end of November. LC will moderate. The main outline: more and more elections are at a deadlock; how should we react? Should we go or not in the coalition when the extreme right comes up. How to handle deadlocks should be the key focus of this event. Exact date to be decided in coordination with ALDE.

- Voices from Ukraine #6 - end October

There were some concerns on the wording 'clarifying myths' to avoid the discussion we had at the Digital Assembly. DAS adds that it could be more about potential scenarios for a Ukrainian victory than the myths. Moderation will be key to make sure we don't get away in all directions we wouldn't want to take. Myths should be used as a starting point and end with the potential scenarios for a Ukrainian victory. We should take out the 'myths' from the title. This event will be on Monday, 23 October at 18:30 CEST. DAS will moderate.

7. 2024 Calendar

- Discussion and approval of the draft calendar - for decision

The Bureau proposes some tentative dates for the events in 2024. It is based on priorities and topics. The Bureau would plan its last in-person Bureau weekend meeting at the beginning of February (first weekend). Location options were mentioned. We will discuss this further.

8. Digital Assembly and policy renewal process

- Last preparations and assessment of the event

Regarding the guest speaker: we have Urmas Paet to speak. We are starting the DA at 11:30 so we should be ready at 11:00. We have a tour at the parliament from 9:30 to 10:30. 11:20 Urmas Paet will arrive. TH and DAS to get him to the room. 14:00 lunch is planned with our local members.

The future of the Digital Assembly concept was discussed. We will work with FNF further especially ahead of the European elections. We will just not have the renewal part anymore because it has been finalised now.

- Updates policy renewal process

LC explains that it is the last part of the process. Numbers are updated, not that many changes as previously because we do not have that old content in this last part. The topics:



Enlargement, Balkans, Russia, TTIP content. We have 7 amendments in total, mostly by JuLis. It should go faster than usual. Comments and amendments to be embedded in the proposals ahead of the Congress in Riga. This working group went well. Important to carry on the work with the sunset clause to make sure the practice is implemented, and members understand.

9. News from MOs and IMS

- IMS was tackled, we need more activity from the SC side. AS will set up a meeting.
- RU has a new IO.
- JeunesMR elections in September with new leadership and IO.
- EJ will meet the new SU team soon.

10. AOB and Invitations

- Libertas updates

Adam Volf is managing the magazine very well. There is a monthly meeting as usual. The Editorial team is very dynamic. There are new processes in place for evaluating the editors and dividing the workflow (mid-term evaluation). Some changes were made to strengthen the team in light of that. Documents were also created, a guide for editors and their responsibilities. It also explains how the tasks are divided between LC, CL and himself.

- Next LibertyCon presence

AS went to the last LibertyCon back in April to Lisbon. There was an agreement to partner with ELF to have a stand with them in the next LibertyCon. Next one is in Georgia. ELF confirmed that they will be present. Someone will be sent (1 person) based on the dates and availability early next year.

- Gummersbach archives and storage

We will not send the financial documents. However, sending old campaign items and publications could be great for storage there. We need to put a package together. We keep items for 5 years in the office and then we ship them to Gummersbach as a practice for the future. BG and CL will put a package together to be sent.

- Role of the civil and minority rights WG in the EU elections campaign

The next meeting is soon. They wanted to know how the WG's could support LYMEC in the campaign and the EU Parliament elections. WG's could organise online events about the LYMEC manifesto parts touching upon their matter.

- About the elections, we will start promoting our own manifesto soon. Until now we had the Renew youth manifesto in the summer gap together with the partners there to highlight the achievements of last year.
- EJ and CL proposed to put the Briefing to MOs into online social media actions. MC will work on that with them.
- AS looked into training tools for our membership. We talk about a digital platform. A lot of different programmes are available. The question is the budgetary matter. We will look into the amounts that could be allocated at the YLM Bureau meeting for the 2024 budget.

Two invitations were also received:

- 3H movement event with FNF in Georgia: TH will go to represent us, and also meet local interested organisations in joining LYMEC.



- Iniciativa Liberal Portugal invitation: We will send MP to this one as others are all busy on the dates proposed.

11. Date and time next meeting

- **Sunday 24 September 2023 between 9 h-10 h 30 EET in Vilnius, Lithuania**

Meeting ends at 18 h 00 EEST on Saturday, 2 September 2023

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