



MINUTES Extraordinary Bureau Meeting 04 August 2025 Online

The meeting started at 19h30 CEST and ended at 19h55 CEST. It was held online via ZOOM.

Present: Ines Holzegger (IH), Marten Porte (MP), Alexandre Servais (AS), Willemijn Krans (WK), Dimitra Papadopoulou (DP), SORCHA NI CHONGHAILE (SNC), Even Diot (ED) and Chiara Liguori (CL)

Excused: Sean Bennett (SB)

IH opens the Bureau meeting and introduces the first agenda point.

1. Selection of the New IFLRY Representatives - 25 mn

IH presents the 8 candidates for the IFLRY Representative position.

WK raise concerns regarding the lack of gender diversity among applicants, stressing the need for LYMEC to promote stronger representation in future processes.

A vote is held, resulting in a unanimous decision to appoint Martina Barrés Sabartés as Interim LYMEC Representative to IFLRY.

Her nomination will be subject to confirmation at the upcoming Congress for the remainder of the term.

The appointment will be formally announced during the Digital Assembly on 30 August.

2. HR – Call for a New Project Officer

IH informs the Bureau that CL will be leaving the Secretariat and her position as Project Manager on 7 September, after almost four years of service.

CL left the meeting at this stage.

ED confirms that, following CL's departure, a call for a new Project Officer will be launched.

- The call will remain open until 29 August.
- The recruitment process will include interviews and a written assignment in September.
- The expected start date is 1 October.

WK asks whether individuals from the network have expressed interest in working for the Secretariat.

AS As the HR responsible, will:

- Schedule a call with CL to discuss next steps.
 - Join the exit interview in September.
 - Coordinate with CL to inform International Officers directly before the official call is launched.
- A message will also be posted in the International Officers Chat announcing her departure.



WK requests clarification on the financial impact of **CL**'s departure.

MP explains that:

Final costs cannot be confirmed until **CL**'s last working day due to the Belgian taxation system. The financial impact will be lower than the departure of a Secretary General, as this concerns a Project Manager role.

Although September's costs will be higher than usual, this will be offset by the absence of a Project Officer salary in September and by the lower salary level of the new hire in the coming months.

3. Any Other Business (AOB)

SNC informs the Bureau that she will be unavailable for the next few days in line with business continuity arrangements.

The meeting ends at 19h55 CEST.

Co-funded by the European Union. Views and opinions expressed are, however, those of the author(s) only and do not necessarily reflect those of the European Union or European Commission. Neither the European Union nor the granting authority can be held responsible for them.



Co-funded by
the European Union