



**LYMEC Bureau meeting
17-18 July 2010 Zagreb**

Agenda items	BM responsible	Background documents
1) Opening, regularia (adoption of the agenda / legality of the meeting)	AP	Draft agenda
2) Current political situation	AP / all	
3) Review: LYMEC events since last Bureau meeting a) Euro stability seminar Brussels b) Local politics seminar Liverpool	All / MHS	
4) Finances a) Update on the financial situation b) Possible sources of financing c) Grant applications: Upcoming deadlines	MF MF MLN / MF	Budget 2010
5) ELDR and ALDE – present situation a) Report: ELDR Bureau meeting b) Preparation: ELDR Congress (organizational-wise) c) ALDE position on SWIFT	AP VG AP	
6) Working program 2010-2012 – final discussion & approval	MLN	Draft version
7) Preperation of meeting with the President of Croatia	All	

<p>8) Programmatics</p> <p>a) ELDR Congress (content-wise):</p> <p> (I) Theme resolution</p> <p> (II) Amendments to other resolutions</p> <p> (III) LYMEC resolutions</p> <p>b) General programmatics</p>	<p>VG</p>	<p>ELDR theme resolution</p>
<p>9) Press and PR</p> <p>a) Press work</p> <p>b) Report: Vienna event</p> <p>c) Getting into contact with journalists</p> <p>d) Articles (other than press releases)</p> <p>e) Working with MOs</p> <p>f) Templates for MOs</p> <p>g) New social media</p> <p>h) Video blog</p>	<p>JD</p>	
<p>10) New Libertas and Website</p> <p>a) Board of editors</p> <p>b) Design company</p> <p>c) Printing company / shipping and costs</p> <p>d) Funding</p> <p>e) Next issue</p> <p>f) Website hosting</p> <p>g) Website questionnaire</p> <p>h) Website re-design</p>	<p>JD</p>	
<p>11) Campaigns</p> <p>a) Demographic change and justice between generations</p> <p>b) Civil liberties</p> <p>c) ELSN</p> <p>d) Costs</p>	<p>CB</p>	
<p>12) Youth Forum (YFJ)</p> <p>a) Elections:</p> <p> (I) Talk with Gouda and her interest</p> <p> (II) President</p> <p> (III) Deal-making</p> <p>b) Working program</p>	<p>VG / MF</p>	
<p>13) Events</p> <p>a) Planned events: update</p> <p>b) Situation of applications for planned events</p> <p>c) MO events: Reports and upcoming stuff</p>	<p>Ski / MHS MLN / MHS All</p>	
<p>14) Any other business (AOB)</p>	<p>All</p>	

Draft Minutes

1) Opening, regularia

AP officially opens the meeting

JD asks to add communication plan to agenda point No 9, which is done.

2) Current political situation

AP introduces the topic of sovereign debt crisis. He equally mentions the positive result of the Polish presidential elections. EU budget discussions will come up later in the year, LYMEC should be active in there. Also later this year the Commission proposal for internet filtering will be discussed under the Belgian presidency. We have to continue pushing for deletion instead of blocking and censorship.

MLN mentions the financial perspective and that we should try to organise meetings with CAP commissioner and EP rapporteur on CAP budget in order to get our points across. The Office will look at the CAP public consultation deadlines and possibilities. MLN is politically responsible for the issue.

3) Review: LYMEC events since last Bureau meeting

Summer Academy

AP: big and excellent event, brilliant speakers. Some smaller objections: No clear plan what knowledge we are transferring to the participants, one dinner was missing because the ALDE group refused it, whereby it would have been better to spend less on other things and provide that dinner. We should also give priority to select participants from countries more connected to the topic of the event. MF and VG agree on the first issue of 'knowledge index' that we are providing. Big names are less important than those speakers who can serve a more educational purpose. SKis agrees. MHS should work on creating seminar teams that would establish clear outcomes for each of our seminars, by creating an index of knowledge to be transferred and finding good articles on the topic of the event. MHS would choose seminar teams, it is up to her to find ways of selection. At least one member of the team should be a bureau member.

The bureau discussed the selection of participants. AP and VG feel we should take a more case-by-case basis by evaluating each list of participants. MF thinks we should screen the participants according to prior knowledge of the topic which would aid the development of the program. The Bureau agrees that we should add a question on prior knowledge to the nomination form with a notice that this will not affect the chances of being selected. JD asks what we shall do in the case of MOs nominating the same people over and over again. In AP's opinion this is a decision of the MO. MLN feels this should be too dealt with informally. CB feels this is more of an issue

of individual MOs. MF reminds that we have summer academy as an event designed for only new participants.

Liverpool event

VG reports to the Bureau on the positive and negative sides. She feels the Bureau should have shared more the organisational tasks before and on the spot. CB agrees on the comments. The Bureau accepts the JOVD's letter with a proposal how to deal with two of their participants who skipped seminar sessions. MLN feels the other bureau members should have helped VG in preparing and running the sessions. CB feels that we need to be careful when choosing the location of the seminar that the hosts will indeed have the capacity and motivation to organise it. AP feels the event was lacking in terms of the program but was a huge success in terms of participation of new people, particularly from LY. AP stresses the strategic importance to help activate LY in order to have a working and successful MO in one of the most important EU member states. VG agrees this event was very beneficial to LY. She feels we need to jump in at times to help with organisation. MF agrees with this point. The Bureau decides that we need to re-introduce the evaluation questionnaires. The Bureau agrees that for seminars such as the one in Liverpool, we need to introduce a possibility of penalty fee for the individual participants (with the MO being also informed), especially in cases where there are no travel refunds or the travel is paid in advance by the organizers.

AP reports on his visit to LHG congress. MLN visited Kosovo with OSCE for a seminar on gender policies. She also reports on her discussions with Dries Holvoet in Kosovo. The Bureau discussed IFLRY-LYMEC relations. VG reports on her visit to Slovenia in preparation of the Autumn Congress. MLD is in charge of the seminar and Zares Aktivni of the Congress, this will be specified in the contract. The Contract will be circulated on the mailing list. CB visited the Bulgarian LYA during an FNF event and reports on the situation. She also visited various Moldovan liberals and reports on the discussions. JD attended an YFJ event in Vienna. MF met with Unrepresented Peoples and Nations Organisation. SKis report on meeting with FNF representatives in Brussels. The LYMEC work program should be sent to regional offices of FNF once it is finished.

4) Finances

Financial report

MF reports. AP will get in touch with Kyrill Lapin via sms. The Bureau will consider online meeting to reduce costs of physical meetings. Invoice for telecommunication costs needs to be send it together with the refund forms, though can stay unmarked. Next year's budget should merge Other missions and Other political activities budget lines. The Bureau should receive updated budget once a month. AP reports on CUF/LUF agreement. Once it is signed, LYMEC will transfer the money owed, finally settling this issue. MF and SKis will check the lists of payables and receivables in Xero accounting program, following which the Bureau members should get into touch with the outstanding MOs.

MF will look into YiA application for Summer school 2011.

5) ELDR and ALDE – present situation

ELDR events

AP reports on the ELDR Bureau meeting. He mentions the fact that ELDR started with individual membership.

MF reports on ELDR steering committee. She will look into why the former LYMEC Treasurer is still in the steering committee and on what statutory grounds.

VG reports on the preparations for ELDR Congress. The Office will check with ELDR how many nights they pay for LYMEC President. VG will check if any liberal commissioners are coming.

AP introduces the topic of renewed SWIFT agreement. He proposes that LYMEC supports the creation of the European agency that will handle the data itself, but at the same time stays extremely critical of the current agreement signed.

He feels the Data Retention Directive is also very important especially in view of the proposed amendment to include search engines in the scope of the directive. LYMEC might have a campaign on the topic.

8) Programmatics

VG covers the issue of resolutions and amendments for ELDR Congress.

LYMEC will submit resolutions on Iceland, Greece/state debt, human trafficking and blocking of websites. AP will set up a mailing list with delegates and bureau members.

AP reports on discussions concerning the upcoming ELF GA and elections.

7) Preparation of meeting with the President of Croatia

SKis and VG briefed on the planned visit to the President. The Bureau discussed the probable content of the meeting.

12) Youth Forum (YFJ)

MLN briefs the Bureau on YFJ elections. MF, VG and MLN debrief on discussions with Guoda Lomanaitė. The Bureau officially nominates Guoda as a candidate. MF will check with her how we can best support and nominate her. SKis will check the LYMEC number of votes and total number of votes in YFJ. MF will check the situation vi-a-vis the SU. We will send email to both candidates for YFJ president and invite them to send their programs.

LYMEC BMs should follow up on the YFJ work program (deadline is 22nd August for amendment). LYMEC will support the removal of youth rights' convention.

Guoda and either AP or MF will go on our behalf to the GA.

6) Working program 2010-2012 – final discussion & approval

MLN introduces the proposal. The BMs support the concept of the program. The program can be published as a leaflet with the BMs' contacts. VG introduces the idea of a pdf-version that she will develop with Slaven Klobucar. The Bureau agrees.

MF will send the beginning of next week a unified program to the Bureau mailing list as discussed and agreed by the Bureau during this meeting. The document will be adopted over the mailing list.

11) Campaigns

CB suggests that we do leaflet with liberals in governments and what actions they and European liberals do to counter the crisis. Next year, intergenerational fairness – we should discuss the contents at our YLM. For each campaign we should have a website (we can host it in Romania without costs) and have a lunching event. Regards ELSN campaign, they recently held a meeting and are waiting for financial input from LYMEC.

AP feels we should be talking concrete proposals on campaigning rather than general possibilities.

VG goes with a proposal for a campaign on data protection (Save your data). MLN feels we are too late to start a campaign this year on liberal economy. She especially would like to receive approval from our MOs for the campaigns we do in order to involve them more. AP mentions website-blocking as an example of a smaller-scale campaign we might decide to run in autumn. VG feels we need to do targeted campaigns. CB suggests we focus more on on-line campaigns, especially for this year where we don't have a lot of time left. MF thinks that although it is probably too late for leaflets, we might still be able to have stickers. AP likes the sticker idea. He feels we need to start working immediately on both 2011 and 2012 campaigns. MLN thinks we could have the first drafts of leaflets by YLM. The Bureau agrees. Deadline is set for two weeks from now. This year: sticker (CB will look into it), perhaps general leaflet and we will start working on campaigns for 2011 and 2012. CB will also get in touch with ELSN regarding their campaign (she will contact Daniel George)

13) Events

The Bureau goes through the applications for ELDR and ELF. MF and SKis will go through them, compile them and submit them.

VG debriefs on the YLM in Budapest. AP will help regarding the content preparation. A seminar team will also be created and we will make a call for it in the newsletter.

MLN informs the bureau that NUV will hold a congress. MF informs that NCF have their annual meeting,

VG informs on the political situation in the region. MLN informs on Swedish elections. AP informs on JuLis congress.

AP introduces the topic of IFLRY and its upcoming GA. CB and MF will attend the IFLRY GA. LYMEC is not supposed to cover any costs pending on the clarifications received from IFLRY.

AP mentions the point of election of Secretary-general – a call is to be published in one of our next mailings (email address applications@lymec.eu needs to be updated).

AP briefs on the procedure. MF asks about the timeline. Application deadline is 20 of August. The call will go out early August. AP and MLN are in charge of the procedure. The contract is supposed to start November 1st with a month's overlap envisaged with the current secretary-general.

9) Press and PR

JD presents a proposal for a press and PR plan, including a workflow description. AP likes it, it is concise, he only suggests that we should increase the number of PRs and statements. MF asks how often lymec gets into the media. AP mentions several examples. JD thinks the frequency of PRs is not crucial but rather their speed and content, which AP agrees with, as long as there is a decent number of releases. MF proposes to add general audience under Audiences section and under Messages she would move No 3 to the place of No1. Others agree. The BMs are responsible to constantly remind the MOs to send news for our website. AP is happy with the newly compiled list of contacts to media that represent publishing opportunities for LYMEC. AP runs the idea of having a bureau blog published in various languages. SK introduces a discussion on video blogs and video press statements. JD will change News from MOs to Blog section.

Facebook – for every event we create an fb events announcement should be created (MHS is in charge). AP gives an admin account for JD for php list so he can update the press contacts list.

JD will also work on the list of MOs press officers. We should provide high-resolution photos to the media. We'll send out the meeting with Croatian president as a PR. JD will make the press contact more visible in our PRs and website. The contacts (email and gsm) of President and Press Officer will be included at the end of a PR.

10) New Libertas and Website

JD reports on the Board of Editors and received applications (7 in total). The Bureau approves the applications. The theme for next issue will be elections (it should be published in September). JD will send a call for articles for next newsletter. The Bureau discusses the name and distribution. AP will send an overview of the budget to JD. The next issue will proceed according to previous arrangements, further issues will be done under new planning, incorporating the results from the open tenders for layout and print & dissemination. We'll try to use more of our own photos for illustrations. The issue of having a digital issue as well is reminded.

Regarding the website, JD already started some discussions with some companies. The BMs are invited to send to JD contacts to any other companies.

14) Any other business (AOB)

Next Bureau Meeting will be held online due to budget restrictions. It will take place on 11 September around noon. The following Bureau meeting will be on Sunday at the YLM. MLN informs that she might not be able to attend the whole YLM.

The Bureau discusses the complaints received regarding the Liverpool event. JD will get in touch with Erik van der Meij and pass on the Bureau's reply.

The meeting is officially closed.

Decisions

- The Office will look at the CAP public consultation deadlines and possibilities.
- MHS should work on creating seminar teams that would establish clear outcomes for each of our seminars, by creating an index of knowledge to be transferred and finding good articles on the topic of the event.
- The Bureau agrees that we should add a question on prior knowledge to the nomination forms with a notice that this will not affect the chances of being selected.
- Next Congress: MLD is in charge of the seminar and Zares Aktivni of the Congress, this will be specified in the contract. The Contract will be circulated on the mailing list.
- The LYMEC work program should be sent to regional offices of FNF once it is finished.
- AP will get in touch with Kyrill Lapin via sms over his donation.
- Next year's budget should merge Other missions and Other political activities budget lines. The Bureau should receive updated budget once a month. Once CUF/LUF agreement is signed, LYMEC will transfer the money owed. MF and SKis will check the lists of payables and receivables in Xero accounting program, following which the Bureau members should get into touch with the outstanding MOs.
- MF will look into YiA application for Summer school 2011.
- MF will look into why the former LYMEC Treasurer is still in the ELDR steering committee and on what statutory grounds.
- VG reports on the preparations for ELDR Congress. The Office will check with ELDR how many nights they pay for LYMEC President. VG will check if any liberal commissioners are coming.
- LYMEC will submit to ELDR resolutions on Iceland, Greece/state debt, human trafficking and blocking of websites. AP will set up a mailing list with delegates and bureau members.
- The Bureau officially nominates Guoda as a YFJ Bureau candidate. MF will check with her how we can best support and nominate her. SKis will check the LYMEC number of votes and total number of votes in YFJ. MF will check the

situation vis-à-vis the SU. We will send email to both candidates for YFJ president and invite them to send their programs.

- LYMEC BMs should follow up on the YFJ work program (deadline is 22nd August for amendment). LYMEC will support the removal of youth rights' convention. Guoda and either AP or MF will go on our behalf to the GA.
- VG introduces the idea of a pdf-version of Work Program that she will develop with Slaven Klobucar. The Bureau agrees.
- MF will send the beginning of next week a unified Work Program to the Bureau mailing list as discussed and agreed by the Bureau during this meeting. The document will be adopted over the mailing list.
- The first drafts of campaign leaflets should be made within two weeks. This year: sticker (CB will look into it), perhaps general leaflet and we will start working on campaigns for 2011 and 2012. CB will also get in touch with ELSN regarding their campaign (she will contact Daniel George)
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- Election of Secretary-general – a call is to be published in one of our next mailings (email address applications@lymec.eu needs to be updated).
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