

Danica Vihinen

+32 488 160 840 danica.vihinen@gmail.com Place Jourdan 64-65, BE-1040

16 February 2016

European Liberal Youth LYMEC
Rue d'Idalie 11, 6th floor, bt 2
B-1050 Brussels

Dear LYMEC Bureau, dear Vedrana and Sissel, dear Congress.

It is with great excitement that I'm applying for the position as Secretary General of LYMEC, advertised on the website and in the communication to members on February 8th.

LYMEC has been an increasingly important part of my life for the past years, and I could think of nothing I would be more willing to do right now, than contribute my professional expertise as well as my knowledge of the organisation to further develop LYMEC. My biggest regret as Treasurer is the fact that I have not been able to allocate as much time as I would have wanted to LYMEC, as I have had a full time employment to manage as well. Therefore the position as Secretary General would be the perfect possibility for me to contribute to the organisation full time.

As the current Treasurer and former Internal Auditor I am familiar with LYMEC as well as with its member- and partner organisations, as required for a successful fulfillment of the tasks of the Secretary General.

I have a Master's degree in political science (with a minor in accounting as well as public administration and international law) from Åbo Akademi University in Finland. Since my graduation, I have worked in different jobs that have enabled me to gain experience in a wide variety of tasks from organisational and administrative responsibilities to analysing data and drafting letters, applications, press releases and articles as well as legal documents. I also have good knowledge of planning events, as I have successfully planned and followed through several large scale seminars, press conferences and other public events and was responsible for organising the Congress of Svensk Ungdom in 2010. I was also involved in the preparations for the 70th anniversary festivities of SU in 2013, experience that I am sure will be valuable with regard to the upcoming 40th anniversary of LYMEC.

I have been responsible for maintaining blogs, social media accounts and websites, both personal and for different organisations, in my professional life as well as in various positions of trust. I also have experience in using design- and layout programs such as InDesign and Publisher, as I have been involved in editing the newspaper for a student club, making invites and programs for student festivities and designing posters for a number of different events. I recently brushed up my skills by attending a crash-course in InDesign in December 2015 while working for the Ministry for Foreign Affairs. All of these skills would be of great asset in the daily management of LYMEC's website and social media accounts, as well as when planning programs and leaflets for the organisation.

I have been working in and with politics for several years, and would love to continue this path by working for LYMEC. I am confident I have the right skills and experience to successfully manage all the different tasks of the Secretary General. I am also aware that the job would require working odd hours and weekends, but I can't think of anything I would rather put my time to than LYMEC.

Liberally yours,

Danica Vihinen