

## How to submit a resolution:

### 1. Log into the resolution tool:

Follow this link <http://lymec.antragstool.de/members/new-resolution/>

Login: lymec

password: j9fS\_4L9s

### 2. Fill in the resolution form

This will be the form you will see, please do as stated in the form below and decide which chapter your resolution shall be placed in. Click Submit.

#### Submit New Resolution

>Submit new proposal for congress Antrag zum Spring Congress 2018 06.-08. April 2018

Proposal title:	<input type="text" value="Name of the resolution"/>
Author:	<input type="text" value="Name of your organisation in&lt;br/&gt;Englisch plus name of the speaker!"/>
Category:	<input type="text" value="Chapter 1 - EU Institutions and Ir"/>
Proposal text:	<div><p><b>B</b> <i>I</i> <u>U</u>   Absatz                     </p><p>This is the place for the text of your resolution.</p><p>Don't put the title, your name or anything else. Just the plain text of the resolution.</p><p>If you copy paste your text, please paste it as a plain text. Click the circled button before pasting If you want to give your resolution another format please use the options available in here.</p><p>.</p></div> <p>Pfad: p <span style="float: right;">Wörter: 60</span></p>

### 3. Check and submit the resolution

Click preview and a new form will open. If you are happy with the preview, click the right button to submit the resolution. If you want to edit it click the left button to go back. Once you have submitted the resolution you can't make any more changes to it.

Please note: You will get no notification that your resolution was submitted. When a blank form to submit a new resolutions opens up, your resolution was successfully submitted.

## Submit New Resolution

Submit new proposal for Spring Congress 2018 06.-08. April 2018 - Preview

Proposal title:	Name of the resolution
Category:	Chapter 1 - EU Institutions and Institutional Reform
Author:	Name of your organisation in Englisch plus name of the speaker!
<b>Proposal text</b> This is the place for the text of your resolution. Don't put the title, your name or anything else. Just the plain text of the resolution. If you copy paste your text, please paste it as a plain text. Click the circled button before pasting If you want to give your resolution another format please use the options available in here. .	

Zurück und weiter bearbeiten

Antrag einreichen

To double check you can have a look at all submitted resolutions anytime following this link:  
<http://lymec.antragstool.de/members/list-of-resolutions/>

**Deadline 09.March 2018, 24:00 CET, 4 weeks prior to congress. The tool closes at midnight. It is not possible to submit a resolution after that.** If you have never worked with the tool before, please don't wait until the last minute to submit your resolutions in case you have any questions.

**If you have questions please contact Vice President Svenja Hahn [svenja@lymec.eu](mailto:svenja@lymec.eu)**