

YOUTH SECRETARY PROTOCOL

PREAMBLE

Previous considerations.

According to article 9 of the Statutes in force, approved by the General Assembly of Ciudadanos – Partido de la Ciudadanía on 4th February 2017, literally states that:

“Those members that are younger than 35 years old shall automatically be considered as members of the “Jóvenes Cs” group, without prejudice to their affiliation to their regional group, where they will be able to exercise their internal political rights.

The organization, development and activity [of Jóvenes Cs] shall be stated by the Executive Committee by means of a regulation.”

For that purpose, this Executive Committee drafts and elaborates, following the mandate of the abovementioned IV Assembly that approves the Statutes, the present Youth Secretary Regulation, where its organization, operation, competences and activity development will be specified.

CHAPTER I - NAME AND ENDS

Article 1 – Name and characters

1. Jóvenes Ciudadanos is established as the Youth Secretary of the party named Ciudadanos – Partido de la Ciudadanía.
2. The acronyms of the Youth Secretary are Jcs and its logo is an orange right-angle triangle, located under the capital letter J from the acronyms of the Youth Secretary.

Article 2- Scope and aims

1. Jóvenes Ciudadanos is the Youth Secretary at the national and European level.
2. Jóvenes Ciudadanos has been created to promote relationships with youth organisations, to foster the participation of the party's youth in

the activities organized by the Youth Secretary, to authorise and supervise the activities organized for young people at the international, national, regional or local level.

3. Promoting youth participation in activities, training and institutions.
4. Becoming a meeting point between young affiliates and the party's representatives.
5. Increasing the role of the young affiliates in the party, including the local, provincial, regional and national level.

CHAPTER II – INSTITUTIONS AND STRUCTURE OF THE YOUTH SECRETARY

Article 3- Structure and Institutions of the Youth Secretary

1. The Youth Secretary:
 - A. Shall be an elected member in the primary elections for the Bureau of the party.
 - B. Shall be appointed by the Permanent Committee of the party and confirmed by the Executive Committee. He / she will be a member of the Permanent Committee and the Executive Committee.
 - C. Leads, coordinates, oversees and executes the actions and activities necessary for the proper functioning of the Youth Secretary / Jóvenes Ciudadanos (Jcs).
 - D. Shall be responsible for implementing and expanding the Secretary at the national and international level.
 - E. Shall be the public image of the Secretary.
 - F. The public representation of the Secretary shall be overseen and coordinated with the Institutional Relations Secretary.
 - G. Assures that the different activities undertaken by the young members of the party comply with the Statutes and follow the political and strategic lines of the party.
 - H. May delegate some of his / her tasks to the regional and, if the case may be, provincial deputy secretaries.
 - I. All the Secretary's activities shall be overseen and approved by the Youth Secretary.
2. The Regional Deputy Secretary
 - A. Shall be appointed by the Youth Secretary.

- B. Shall follow the guidelines and decisions coming from the Youth Secretary.
 - C. Shall communicate the activities organized to the young affiliates of their region.
 - D. Shall communicate to the Youth Secretary all the activities of the young affiliates in their region.
 - E. Shall coordinate, jointly with the Youth Secretary, events and activities for the youth within his / her geographical scope.
 - F. Shall inform the person in charge of social media about the activities for youth in the region.
3. The Provincial Deputy Secretary (or, if the case may be, Insular Deputy Secretary)
- A. Shall be appointed by the Youth Secretary.
 - B. Shall follow the guidelines and decisions coming from the Youth Secretary and, if the case may be, in coordination with the Regional Deputy Secretary.
 - C. Shall communicate the activities to the young affiliates of their province.
 - D. Shall communicate to the Youth Secretary and the Regional Deputy Secretary the activities of the young affiliates in their province.
 - E. Shall inform and participate in the organisation, jointly with the Youth Secretary and the Regional Deputy Secretary, of events and activities for the youth within his / her province..
 - F. Shall inform the person in charge of the regional social media about the activities for youth in the region..
4. The International Officer
- A. Shall be appointed by the Youth Secretary.
 - B. Shall follow the guidelines and decisions coming from the Youth Secretary.
 - C. Shall attend the international activities stated by the Secretary.
 - D. Shall participate, following the guidelines of the Secretary, in the elaboration of different international reports that may be needed for the activities of Jcs in different international congresses.
 - E. Shall inform and participate, jointly with the Youth Secretary, in the organisation of events and activities for the youth abroad.

- F. Shall inform the person in charge of social media about the activities for youth undertaken in the international scope.
- 5. Representatives of the Youth Secretary for specific events
 - A. The Youth Secretary may, in collaboration with the Institutional Relations Secretary, appoint representatives for specific events, if appropriate.

Article 4- Jóvenes Ciudadanos social media

- 1. The social media of Jóvenes Ciudadanos shall be managed by the Communication Secretary through the Digital Communication Department, following the guidelines and the strategical lines defined by this department and the Youth Secretary.
- 2. Digital Communication Responsible for Jcs
 - A. The Digital Communication Responsible for Jcs shall be appointed by the Digital Communication Department and the Youth Secretary. He / she shall coordinate and execute the communication strategy within the social media at national level.
 - B. He / she shall manage Jcs social media at the national level in order to promote the activities of Jcs groups at the national level.
- 3. Regional Digital Communication Responsible
 - A. A Regional Digital Communication Responsible shall be appointed in every region, to execute the communication strategy within the social media at regional level.
 - B. He / she shall manage the social media of Jcs in every region in order to promote the activities of Jcs groups at regional level.
- 4. Provincial Digital Communication Responsible (if the case may be)
 - A. The Digital Communication Department and the Communication Secretary may authorise, if necessary and if the number of affiliates and activities require it, the appointment of a Provincial Digital Communication Responsible to cover the activities at provincial level.

B. He / she shall manage the Jcs social media in a province in order to promote the activities of Jcs groups in the region.

Article 5- Affiliates

1. Every European citizen between the age of 18 and 35 will have the right to participate in Jcs, independent of their country of residence. It also applies to every foreign citizen when the legal requirements are met.
2. Every Ciudadanos affiliate between the age of 18 and 35 will automatically become a Jóvenes Ciudadanos member.

Article 6- The rights of affiliates

Every young affiliate of Ciudadanos will have the right:

1. To take part in the activities organized by the Youth Secretary, actively contributing to the formation of the political will of Jóvenes Ciudadanos through the exercise of freedom of expression.
2. To express their views freely within the internal scope of the party.
3. To appeal to the Guarantee Commission if their rights as young affiliates have been violated by the Secretary.
4. To take part in the regular public activities of the Secretary.

Article 7- The duties of affiliates

Every young affiliate of Ciudadanos will have the duty:

1. To share the principles, aims and ideas of the Secretary and cooperate to defense and achieve those aims.
2. To publicly respect the Secretary and the party's image.
3. To respect and to comply with the internal regulation of the Youth Secretary.
4. To respect all the institutions of the party and the dignity of its members.
5. To respect the rest of the young affiliates.
6. Horizontal treatment in the Secretary.
7. To respect the rest of the young affiliates within the national and regional level.
8. To not impose vertical hierarchical structures within the young affiliates.

Article 8- Sympathizers

1. The sympathizers of Ciudadanos between the age of 16 and 35 will belong to the Young Group under the Youth Secretary, having the right to take part in the project without being affiliated to the party.
2. Sympathizers will have the right:
 1. To take part in all the public events organized by the Secretary.
 2. Be informed about all the activities of the Secretary.
 3. Take part in the Summer and Winter Campus.
 4. Be informed about the activities promoted by the Secretary outside the party.
3. Sympathizers between between the age of 16 and 17 must have a legal authorization from their parents to take part in the activities organized by the Secretary. The party will not be responsible for the actions of the abovementioned sympathizers during the activities.
4. Sympathizers have the duty to respect the image of the Secretary and its affiliated members, as well as the rules of each event.

CHAPTER III- NATIONAL ACTIVITIES AND RELATIONSHIP WITH OTHER ENTITIES

Article 9 – National, regional and local activities

1. The Youth Secretary must authorize and oversee all the activities undertaken on behalf of Jóvenes Ciudadanos.
2. Any kind of activities proposed by a Deputy Secretary in any region shall be previously communicated and authorized by the Secretary.
3. Regional events will be directly organized and managed by the Secretary, supported by the Deputy Secretary of the region.
4. The “Ciudadanos Coffee” meetings in the provinces will be directly organized and managed by the Secretary, supported by the Deputy Secretary of the region.
5. Institutional visits will be promoted and coordinated through the Secretary, jointly with the representatives of the institution.

Article 10- Relationships between Jcs and entities non-belonging to the party or universities

1. The Secretary must authorize and oversee the relationship with young entities at national, regional and provincial level.

2. In order to promote the relationship with any youth entity, the Deputy Secretary concerned must communicate the intention to the Secretary, who will evaluate and decide whether the relationship will be started.
3. The Secretary will coordinate with the support of the Deputy Secretary the beginning of relationships established with external youth entities.
4. The Youth Secretary shall always be informed about the activities undertaken with other entities, as well as its development.
5. If necessary, the Secretary will be informed and decide about the convenience of terminating the relationship with a third entity and about the moment to do so.
6. The Secretary must previously authorize the constitution any association or working group.
7. The Secretary will elaborate a base document and a structure for the constitution of any kind of association or working group, as well as university associations. This basis document shall respect the principles and ideas of Jóvenes Ciudadanos and Ciudadanos.
8. Associations created within the Youth Secretary shall always work with the aim of preserving the principles and ideas of Jóvenes Ciudadanos and Ciudadanos.